



2023-2024 STUDENT HANDBOOK

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The Lutheran High School of Kansas City
2023-2024 Student Handbook

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1. MISSION & VISION

MISSION STATEMENT

The Lutheran High School of Kansas City provides a Christ-centered environment preparing lives for today, tomorrow and eternity.

VISION STATEMENT

Renowned for its distinctive Lutheran Christian values, superior academics, and positive atmosphere, The Lutheran High School of Kansas City will be the preferred choice for those seeking a comprehensive Christian high school experience.

2. SPIRITUAL DEVELOPMENT

The Lutheran High School of Kansas City is part of the Lutheran Church—Missouri Synod (LCMS). The LCMS is a mission-oriented and Bible-based denomination that confesses the historic, orthodox Christian faith in the Triune God, Father, Son, and Holy Spirit. The three persons of the Trinity – Father, Son, and Holy Spirit – are coequal and coeternal, one God.

LCMS schools voluntarily choose to belong to the Synod, and, although diverse, all hold to a shared confession of Jesus Christ as taught in Holy Scripture. We believe without reservation that the Scriptures of the Old and New Testament are the written Word of God and the only rule of norm of faith and practice.

The primary purpose of The Lutheran High School of Kansas City is to help students “grow in the grace and knowledge of their Lord and Savior Jesus Christ” (2 Peter 3:18). This involves students finding identity, meaning, purpose, and power for their lives in Christ. All day-to-day operations of the school and all of life’s activities are a service to Him.

2.1 CHAPEL & PRAYER

The following spiritual elements are integrated into the daily routine and practice of The Lutheran High School of Kansas City:

A. Chapel

All students and faculty participate in a 30-minute chapel on Monday and a 15-minute chapel on Friday. Chapel is a devotional time of reflection. Chapel is led by faculty, students, local pastors and other members of our high school family. The Applied Christianity Class organizes the service and arranges for Monday guest speakers. Faculty members lead the Friday Chapel service. Parents and family members are welcome to attend chapel services.

B. Prayer and Devotions

Prayer and devotional times are an important component of spiritual development. These opportunities occur daily within classes, the school day schedule, and in co-curricular activities.

C. Faith Integration into Curriculum

All staff are instructed to integrate God’s Word into applicable lessons. Connections between the world and Scripture are vital to the development of each student.

2.2 SEXUAL ORIENTATION & GENDER IDENTITY

We believe God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders reflect the image and nature of God (Gen. 1:26-27). Altering one's biological gender is an alteration of the image of God within that person.

We believe the term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen. 2: 18-25). We believe God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18, Heb. 13:4). We believe that any form of sexual immorality is sinful (Matt. 15:18-20, 1 Cor. 6:9-10).

We also believe God offers redemption and restoration to all who confess their sins, seeking His mercy and forgiveness through Jesus Christ (Rom. 10:9-10, Acts 3:19-21). We believe every person must be afforded compassion, love, kindness, respect, and dignity (Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Lutheran High.

Our school holds to these Biblical teachings and acknowledges the sin of these behaviors, as well as all other sins. Deviations from God's perfect design for us, including homosexuality or bisexual activity, transsexual or nonbinary behaviors and sexual immorality (including sexual contact, fornication, and use of pornography) are intrinsically sinful and offensive to God. Anyone in our school community who struggles with these sins should feel safe and welcome at our school while simultaneously understanding that their lifestyle is contrary to God's Word and our teachings. Those individuals are encouraged to seek guidance and counseling from our professional staff regarding these issues. Publicly demonstrating or promoting any alternative lifestyle (i.e. bathroom preference, using pronouns or wearing clothes that do not match their sex assigned at birth/their biological sex) contrary to God's design as outlined in Scripture is not allowed at our schools and could lead to discontinued enrollment, employment, and/or a presence on our campus.

3. STUDENT RIGHTS

3.1 NON-DISCRIMINATION STATEMENT

Lutheran High School of Kansas City admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities, generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, creed, or nationality and ethnic origin in the administration of its educational policies and other school-administered programs.

3.2 CONFIDENTIALITY OF STUDENT RECORDS

Lutheran High School is compliant with the Federal Family Right and Educational Privacy Act (FERPA) by ensuring:

- A. All student records maintained by the school shall be confidential including:
 - a. Academic records including courses taken, grades, and test results.
 - b. Behavioral records including discipline and attendance.
 - c. Directory data of address, telephone numbers, and email addresses.
 - d. Other personal data including health and immunization records, disability categories, and financial eligibility.

- B. All confidential records shall be maintained for an appropriate length of time:
 - a. Academic records of objective student data (transcripts) shall be kept permanently.
 - b. All other records shall be maintained for five years following graduation and thereafter destroyed.
- C. Records may be disclosed to:
 - a. Parents or legal guardians
 - b. Upon receipt of court order
 - c. Upon request from another school due to transfer.

3.3 EMANCIPATED STUDENTS

Students who reach the age of 18 while attending The Lutheran High School of Kansas City are subject to all rules that apply to all students if they wish to continue their education at The Lutheran High School of Kansas City.

3.4 COMPLAINTS & GRIEVANCES

Any decision or act by school personnel, except as otherwise provided for under rules written in the student handbook, which students and/or parents/guardians believe to be unjust or in violation of pertinent policies or individual school rules, should first be taken to the staff member in question as exemplified in Matthew. If no resolution is reached, the matter may be appealed to the school principal.

- A. Administration shall schedule a conference with the student and any staff member involved to attempt to resolve the problem. Parents/Guardians may be involved in the conference, or a later conference for parents/guardians may be scheduled at the discretion of the Administrator.
- B. If the problem is not resolved to the satisfaction of the student and/or parents/guardians, a request may be submitted for a conference with the Executive Director. The administration shall arrange a conference to consider the problem, and to inform participants of the action that will be taken.
- C. If the student and/or parents/guardians are not satisfied with the action of the Executive Director, they may submit a written request to appear before the Board of Directors. Scheduling a hearing will be at the discretion of the Board. The decision of the Board shall be final.

All persons may utilize this procedure without reprisal.

4. ADMISSIONS & WITHDRAWAL

The admissions process is used to determine whether enrollment is a good fit for both the student and The Lutheran High School of Kansas City. The Lutheran High School of Kansas City accepts and reviews applications from any students who have met the criteria for enrollment. If circumstances exist that would significantly prevent the student from being successful at LHSKC, admission may be denied.

If records are falsified or information is withheld, a student's acceptance or enrollment may be impacted, and the student may be asked to immediately withdraw.

4.1 FRESHMEN STUDENTS

- A. Any student who has successfully completed 8th grade and wishes to attend The Lutheran High School of Kansas City will be considered for admission.

- B. Families must complete an online application and registration forms. Students with an IEP or 504 Plan must submit copies along with their application.
- C. All applicants are required to complete the LHSKC Placement Exam. The exam is used to help determine the potential for students to successfully handle the academic requirements of The Lutheran High School of Kansas City and to properly place students into a planned course of study.
- D. After a thorough review of all records, a decision on academic admission will be rendered by the Admissions Director. Decisions may be appealed to the Principal of LHSKC.
- E. All incoming 9th grade applicants must gain academic acceptance AND have a financial plan in place before they can begin as a student.
- F. All admitted freshmen students are considered to be on Probationary Status for the first semester.

4.2 TRANSFER STUDENTS

- A. Any student wishing to transfer to The Lutheran High School of Kansas City as a freshman, sophomore, or junior will be considered for admission upon completing the application process. The Lutheran High School of Kansas City does not typically accept requests for transfer after a student's junior year, however, in special circumstances a student may appeal for admission.
- B. All prospective transfer students will be subject to review by The Lutheran High School of Kansas City administration. That review can include, but is not limited to, the academic, attendance, behavioral, and testing results of the transfer student from all previous high schools. All documentation must be received before a student will be permitted to enroll.
- C. Upon review by the LHSKC administrator, a decision will be rendered on admission. That decision can be contingent upon any relevant criterion and may include conditions. The decision to deny admission may include provisions for future consideration. All decisions may be appealed to the Principal of The Lutheran High School of Kansas City.
- D. All admitted transfer students are considered to be on Probationary Status for the first semester.
- E. Lutheran High School of Kansas City awards credit and quality points for transfer work according to Lutheran High's own policies at the time of latest enrollment. Students who enroll mid-year in a course usually have their semester grade based on the work at the previous school and at Lutheran High School. Evaluation is based on the proportionate number of days attended at each institution.

4.3 STUDENT WITHDRAWAL

In cases where a student is asked or chooses to withdraw from The Lutheran High School of Kansas City during a semester, paperwork must be completed before any academic records are released to the student. If the paperwork is not completed and verification is received of transfer to another school, the student will be automatically withdrawn after 3 school days for internal purposes (enrollment figures, grades, etc.). Credit will not be granted for any uncompleted courses.

5. ACADEMICS

Lutheran High School of Kansas City offers a high quality curriculum designed to meet the individual needs of students and prepare them for a productive post-secondary experience. All

instruction and student learning at Lutheran High is approached from a Christian worldview.

5.1 GRADUATION REQUIREMENTS

In order to graduate, Lutheran High students must earn 30 credits in the following subject areas and the appropriate number of service hours as well as accumulate 40 hours of community service.

<u>Subject</u>	<u>Credits</u>
Religion	4.0
English	4.0
Mathematics	4.0
Social Studies	3.0
Science	3.0
Foreign Language	2.0
Fine Art*	2.0
Practical Art**	1.0
Physical Education	1.0
Health	.5
Personal Finance	.5
Additional Core Courses or Electives	5.0
Total Credits:	30.0

*Fine Art – Courses that fall into one of three categories:

- A. Music Courses – Concert Choir, Chorale, Handbells, Band
- B. Studio Art Courses – Beginning/Intermediate/Advanced Drawing and Painting, Portfolio Seminar, Ceramics
- C. Digital Art Courses – Digital Photography, Graphic Art

**Practical Art –Any course designed to provide life skills and apply them in practical situations: Coding 1, CAD/3-D Printing, Digital Photography, Graphic Art, Yearbook/Journalism, CPU Coding, Industrial Shop

5.2 WINTERIM

Each year, students will take a mandatory 3-week intensive course in January before they begin 2nd semester classes. Each course will provide .5 credits toward graduation requirements. Winterim classes will incorporate hands-on and experiential learning both inside and outside the classroom. The courses that are offered tend to change year to year.

5.3 SERVICE FOR THE LORD VOLUNTEERING

"The service that you perform is not only supplying the needs of God's people, but also overflowing in many expressions of thanks to God. Because of the service by which you have proved yourselves, men will praise God for the obedience that accompanies your confession of the gospel of Christ and for your generosity in sharing with them and with everyone else." 2 Corinthians 9:12-13. The "Service for the Lord" program gives students an opportunity to thank God for His many blessings. All LHS students will need 40 hours of volunteer service each year. The students will keep track of their service hours by completing service hour forms

and returning them to the office. Final grades and transcripts will not be released until this requirement has been met.

5.4 COURSE LOAD

Students take seven academic courses and an optional eighth course or study hall. Every student is expected to enroll in at least seven courses. Lutheran High School is currently using a modified block schedule. Some courses meet 4 times per week and some courses meet 3 times per week.

5.5 DUAL CREDIT COURSES

Each University has its own fee structure and each student gets credit for courses through the University. It becomes the student's obligation to have those credits transferred to whichever university the student chooses to attend after high school. Students do not have to take the course for college credit.

- A. University of Central Missouri
 - a. Pre-Calculus – Two Semesters – total of 5 credits (College algebra-3 credits and Trigonometry 2 credits)
 - b. Calculus – Two Semesters – total of 5 credits as Calculus I – to be enrolled in Spring
- B. Concordia University Nebraska
 - a. Expository Writing – One Semester – total of 3 credits
 - b. Intro to Literature – One Semester – total of 3 credits
 - c. Economics – One Semester – total of 3 credits
 - d. Spanish – One Semester – total of 3 credits
 - e. Music Appreciation – One Semester – total of 3 credits

5.6 DROPPING OR CHANGING A CLASS

Students have eight school days after the start of first semester and two days after the start of second semester to drop a course and add another in its place with teacher approval. A class cannot be dropped after the eight-day grace period unless recommended by the teacher. Students who wish to transfer into a class must meet all expectations of the class.

5.7 ACADEMIC MARKS

Grades are based upon the student's cumulative performance over the course of the semester. Semester grades are the only grades which appear on a student's transcript.

	<u>Percentage</u>	<u>GPA Points</u>
A+	97-100	4.0
A	92-96	4.0
A-	90-91	3.67
B+	87-89	3.33
B	82-86	3.0
B-	80-81	2.67
C+	77-79	2.33
C	72-76	2.0
C-	70-71	1.67
D+	67-69	1.33
D	62-66	1.0

D-	60-61	0.67
F	59 and below	

Some classes do not earn a grade, but receive a Pass (P) or failing mark (F). Pass/Fail courses are not included in the GPA computation. Incompletes (I) are temporary failing marks. It is the obligation of the student to meet all deadlines associated with a grade of Incomplete. W/F is a failing mark for students who drop a class after the drop-add deadline. W/A is a failing mark for students who exceed the maximum number of absences for a semester.

Each teacher has the autonomy to evaluate student achievement according to any accepted professional standard (as approved by administration).

Final semester grades are based on the average of the two semesters (40% each) and the final assessment (20%).

5.8 PROGRESS REPORTS & REPORT CARDS

Progress reports will be mailed home following each mid-quarter and quarter and at the completion of each semester. Only semester grades become part of the student's permanent record. Student's grades or requested transcripts will not be sent at the end of the year if tuition is not current and fees are not paid.

5.9 CRITERIA FOR CO-CURRICULAR ELIGIBILITY

Any student who wishes to participate in a co-curricular activity should maintain a 1.75 G.P.A. with no Fs at all grade checks. Grades will be checked at mid-quarter and quarter. In addition, the student should be academically eligible to begin any co-curricular activity.

- A. Any student who is ineligible may sit out of his/her activity for a two-week period (Monday-Sunday), beginning the Monday after ineligibility is determined. During that period a student may practice but not participate in any scheduled event.
- B. To become eligible again, a student should have a 1.75 GPA. Eligibility must be maintained and may be checked each week until the next grade period begins.
- C. First year students at LHS will receive a grace period allowing them to participate during their first period of ineligibility.
- D. Students with special needs (as determined by a professional) may be exempted from the above requirements by recommendation of the faculty.

5.10 HONOR ROLL

Honor roll is computed at the end of each quarter, and at the end of each semester. To qualify for honor roll:

- A. The Cum Laude Honor Roll requires a 3.0 - 3.49 Grade Point Average on a scale of 4.0
- B. The Magna Cum Laude Honor Roll requires a 3.50 – 3.99 GPA on a scale of 4.0.
- C. The Summa Cum Laude Honor Roll requires a 4.0 or above GPA on a scale of 4.0.
- D. No single class grade may be below a 2.0 grade (C).

5.11 GRADE POINT AVERAGE & CLASS RANK

Lutheran High School does not weight grades and does not rank students.

Valedictorian/Salutatorian awards will be based on the first 7 high school semesters. A student must have attended Lutheran High for a minimum of two years to be eligible for these honors. The top-ranked student in the senior class will be designated as a Valedictorian. The

Salutatorian will be the student with the next highest GPA.

5.12 FAILED COURSES

Students failing a high school core course must make up the lost credit through summer school, correspondence course, or by repeating the course at Lutheran High (if the schedule at LHS permits.) Students have the summer following the academic year to make up the credit. All deficiencies must be made up prior to graduation.

Courses taken through other institutions may not necessarily cover the same material covered at Lutheran High. Summer school or correspondence course work may be substituted to meet specific course graduation requirements or course prerequisites, if approved by Lutheran High. All courses that can be taken at LHS are expected to be taken at LHS. Exceptions to this may be made on an individual basis. Approval will be based on course syllabi, and will be contingent on performance and examinations. Dual credit may be offered upon agreement with the office. When a course has been failed and repeated to meet departmental graduation requirements, the total number of credits needed for graduation may not be met. In those cases, students must take an approved correspondence or summer school course. Students with repeated courses cannot represent the school as Salutatorian or Valedictorian.

5.13 ACADEMIC PROBATION

If a student fails one or more courses in any quarter or falls below a 2.0 GPA, the principal will notify the student and parent/guardian that the student has been placed on academic probation. Any time a student falls below sufficient credit to matriculate to the next class or to graduate, their reenrollment is subject to evaluation. Students dismissed from Lutheran High under the terms of academic probation may re-apply for admission if 1) they have successfully completed a semester of academic work at another high school; 2) they are on pace for a Lutheran High diploma; and 3) they have a clean discipline record from their current school.

5.14 PLAGIARISM/CHEATING

Plagiarism is literary theft. The use of someone else's words or ideas without permission or recognition is unacceptable here or in any future academic or career setting. Students may not copy or imitate the work of any student, internet or library source, or other individual and claim it as their own.

5.15 TESTING PROGRAM

Lutheran High School administers standardized testing and practice tests for both ACT and SAT. The ASVAB is an optional test given for entrance into the military. Juniors and Seniors are encouraged to take the ACT and/or SAT when it is scheduled.

Testing Schedule	
9th – 11th Grade	Practice SAT (PSAT)
9th & 10th Grade	Pre-ACT
11th Grade	ACT

5.16 PARENT TEACHER CONFERENCES

Conference opportunities will be available during the 1st and 3rd quarter. Parents are encouraged to meet with teachers as needed. Parents may call and set an appointment time that is convenient for all parties involved. Teachers may also request conferences as needed.

This may occur by a phone call or email.

5.17 TRANSCRIPT REQUESTS

All seniors applying for college may request their high school transcripts be sent to the college(s) of their choice. A two-day notice is requested. Official final transcripts for any student will be sent only after all tuition and fees are paid, athletic uniforms are turned in, service hours are complete, and textbooks are returned.

5.18 CHANGES IN MARKS, CREDITS, REQUIREMENTS

From time-to-time policies are changed regarding marks, credits, and graduation requirements. Previous work is credited under the policies in force at the time the course was taken. Students are subject to the graduation requirements in force at the time they began enrollment in the school in grade nine or higher. Students who leave the school and re-enroll are subject to the requirements in force when they re-enroll.

6. ATTENDANCE

Good Christian stewardship and Missouri School Law requires that a student be punctual in attendance. Missouri school statute requires high school students to attend 130.5 hours of class to be eligible for earned credit. Circumstances such as extended illness may result in special consideration.

6.1 ABSENCE PROCEDURES

Parents should contact the school office before school begins (7:45 a.m.) on a day the student is absent. If no telephone call is received, the school office may contact the parent to determine the nature of the absence.

Students should sign out if leaving campus during the school day. Students may sign themselves out to leave for appointments with a parent's phone call or written permission. Students with early release must sign out at the main office and should not loiter on campus following their last class of the day.

A student wishing to participate in school-sponsored activities and sports should arrive at school by the end of lunch time on the day the event is scheduled. If a student is too ill to participate in any class, he/she must go home for the day. Students who leave school because of sickness may not return for the remainder of the day, or for any after school activities or practices.

6.2 EXCUSED ABSENCE

In addition to school sponsored activities and absences, absences may be excused for the following reasons:

- A. Medical (The school may request a doctor's note be submitted to the school office in order for a medical absence to be excused.)
- B. Death/Bereavement

Students will be required to make up all missed school work whether absence or tardiness is excused or not.

* Students with more than TEN (10) total absences per semester will not automatically be given course credit and will be placed under review on a case-by-case basis.

6.3 PLANNED ABSENCE

If there is to be a planned absence, the school office should be informed prior to the date. It is the student's responsibility to make up for all missed work. If the student has a scheduled approved absence, including school-sponsored events, he/she should hand in any work due on those days prior to leaving for said absence. A planned absence form should be filled out and signed by a school administrator prior to any non-school sponsored absence.

6.4 MAKE-UP WORK

Students are responsible for any assignments given prior to their absence. However, a student will have one day for every day absent to make up assignments given during his/her absence. If students do not make up assignments, tests, term papers, etc. during this time, they may be given an automatic zero for that assignment.

6.5 TRUANCY

Truancy is an absence that occurs without parental permission or as a result of leaving campus without proper permission. A student arriving at school is under the school's jurisdiction and may not leave campus until the end of the day without notification of the school office. Those students will only be allowed back into school after a parent meeting with the principal.

6.6 TARDINESS

All students are expected to be inside their classrooms and prepared when the bell rings. Students who are 30 or more minutes late to a Block class or 15 or more minutes late to a Period class are considered absent for that class. If a student is detained by a teacher, the student should ask for an excuse pass for the next class.

Timely arrival ensures a smooth start to the day and a more effective 1st hour experience. In an effort to improve this, students need to make an effort to arrive on time regularly. Accordingly, the following plans exist:

- A. Intra-day Tardies – for students arriving late between classes FIVE (5) times to one period, per quarter, one of the following actions may take place:
 - a. Hall passes may be revoked, as determined by school administration
 - b. Students may serve a lunch detention, for a week, with a given faculty member. Students who miss assigned lunch detention will serve an out of school detention.
- B. First Hour Tardies – Students who arrive at school any time after 7:45 AM should have a pass from the school office before going to class. Students arriving late to first hour FIVE (5) times, per quarter, may receive one of the following actions:
 - a. a notice from the school office
 - b. students who continue to be tardy above TEN (10) times will receive an after-school detention.

Students missing assigned work as a result of unexcused tardies are responsible to make it up on their own time. The school staff will take into consideration weather and other factors that may affect timely arrival. Tardies are reset to zero at the beginning of each semester.

7. DISCIPLINE

Lutheran high schools are Christian education settings in which God seeks to accomplish His good and gracious will for students. Students, as children of God, are simultaneously both

sinner and saints. Therefore, Lutheran high schools endeavor regularly to lead all students to recognize themselves as sinners, to repent, and trust Jesus Christ as their Savior. Living in the assurance of God's love, mercy and forgiveness, students are encouraged by the power and leading of the Holy Spirit to live Christian lives in accordance with God's will for them.

When a student conspicuously or consistently violates a rule(s) of Christian conduct, administrators and staff must deal with and minister with the goal of leading that student to a recognition of his/her behavior as sin against God, repentance, acceptance of God's forgiving love in Jesus Christ, and a demonstration of intent to live a Christian life with the help of God. If appropriate, the administration and staff will utilize the resources of a student's pastor, his parents, and other resources and agencies that may help achieve the goal of ministry for the student. Within the context of ministry, it may be appropriate that a student be deprived of school privileges, including suspension, so that the student and the entire student body recognizes the seriousness of sin, and values the Christian setting in which God seeks to accomplish His good and gracious will for His children.

The Lutheran High School of Kansas City has the right to discipline students for any reason, but failure to comply with the expected standards of conduct will subject the student to potential disciplinary action, up to and including expulsion. In the event a student apparently refuses to accept the ministry offered him/her and willfully or consistently demonstrates his unwillingness to live a Christian life, the student, by virtue of his own attitude and action, disqualifies himself from continued ministry. When, as a result of continued ministry, a student demonstrates and expresses his desire to return to the Christian education setting so that God may accomplish His good will for the student, the school administrators should seek to provide for re-enrollment.

7.1 STUDENT CODE OF CONDUCT

The rules and standards set forth here apply to: a) conduct on school premises, b) conduct off school premises which directly affects other students of the school and/or may be perceived by the community as representing the school and c) conduct at school functions. The following behaviors listed are some examples of behaviors that may result in disciplinary and/or legal action for students and visitors:

- A. Public Display of Affection – this applies to in-school behavior, as well as school sponsored events
- B. Noncompliance with dress code policy
- C. Removal from class for misconduct
- D. Disrespect and/or defiance
- E. Interference with or demonstrated disrespect for worship activities sponsored by the school
- F. Use of foul, crude, obscene language
- G. Plagiarism and Cheating
- H. Irresponsible behavior in the parking lot or adjacent streets
- I. Use or possession of tobacco products
- J. Harassment
- K. Thefts of or damage to the property of the school or the property of anyone in attendance at an authorized school function
- L. Physical abuse or the threat of physical abuse against any person at any school authorized event; or any other conduct that threatens or endangers the health, safety, or physical well-being of any such person. All parties involved in fights will be

suspended.

- M. Possession of, and/or being under the influence of alcohol, illegal drugs, look alike drugs; or the misuse of prescription drugs, either on school grounds or at school activities. Also, possession of drug paraphernalia. (The school can request mandatory drug testing at the expense of the parent at any time deemed necessary.)
- N. Use or possession on school property of firearms, ammunition, knives, fireworks, or other dangerous weapons or substances
- O. Crimes or actions outside of school deemed inconsistent with the intended atmosphere at LHS.

7.2 DISCIPLINE PROGRESSION

- A. 1st Offense – Student notified, parent notified
- B. 2nd Offense – Parent notified, possible detention
- C. 3rd Offense – Parent notified, possible detention/ISS
- D. 4th Offense – Parent Meeting, possible ISS or OSS

Classroom detention for individual behavior problems will be dealt with and supervised by the teacher. Mandatory Quarterly Work Days may be prescribed as an alternative to detentions assigned by the administration for dress code or conduct violations.

7.3 DETENTION

1 hour after or before school detention – work may be assigned during this timeframe.

7.4 SUSPENSION

Temporary removal from the school environment.

- A. In School Suspension (ISS) – Suspension duration and location will be determined by an Administrator.
- B. Out of School Suspension (OSS) – Students are responsible for asking teachers for their work. Student's parents MUST come to school to pick them up, even if the student drives themselves.

Any behavior that results in suspension from school could also result in law enforcement involvement and/or expulsion. Additionally, participation or attendance of co-curricular activities are not allowed during the suspension period.

7.5 EXPULSION

Removal from the school environment. Based on the timing and severity of the incident, the Principal may establish a time when re-enrollment would be considered. The decision to readmit a student will be based on evidence of steps taken to change the behavior.

No academic credit is awarded for courses not completed if a student is expelled.

8. HARASSMENT

The Lutheran High School of Kansas City supports a secure school environment, conducive to teaching and learning in an environment free from mistreatment, harassment, and bullying behaviors.

8.1 DEFINING HARASSMENT

Harassment occurs when an individual is subjected to treatment or a school environment which is hostile, intimidating, or mocking an individual's ethnicity, creed, religion, race, national origin, age, disability, or gender. We believe that every person must be afforded compassion, love, kindness, respect, and dignity. Harassment is intended to cause distress upon or negatively affect the reputation of a member of the community.

Harassment is prohibited by state and federal law and school policy. LHSKC will not tolerate harassment of students or staff and will review and investigate allegations in a prompt, confidential (when possible), and thorough manner.

8.2 HARASSMENT ACTION PROCESS

- A. Students should immediately inform the accused offender that the harassing behavior is offensive and unwelcome.
- B. If the student does not feel comfortable doing this or if the incidents continue, this should immediately be reported to a faculty member or administrator.
- C. The student may be asked to write a statement of exactly what happened.
- D. If the situation meets the definition of harassment, appropriate steps will be taken to discipline the offender which may include suspension, expulsion, and/or referral to law enforcement. The severity and pattern of any harassment will be taken into consideration when disciplinary decisions are made.

Retaliation against alleged victims of harassment is grounds for suspension and/or expulsion.

8.3 SEXUAL MISCONDUCT

The Lutheran High School of Kansas City is committed to providing an educational environment free from sexual misconduct. This misconduct includes, but is not limited to, sexual harassment, the use of technology to capture or transmit anything of sexual nature, and inappropriate sexual relationships. LHSKC will respond to all reports of sexual misconduct and will take appropriate action to prevent, to correct, and if necessary, to discipline behavior that violates this policy.

Issues of sexual misconduct, especially those involving a minor, will be referred to the Kansas City Police Department. This ensures that evidence is collected appropriately, and that the victim receives the necessary support.

9. DRESS CODE

A school dress code is determined in order to enhance the appearance of the student body. A high standard of appearance is expected. A dress code is a reminder that standards of conduct and discipline are important component parts of the Christian life. We ask for Parent support of the LHS dress code for both school day attendance and at special events (concerts, games, performances, etc.)

LHSKC has adopted a prescribed dress code for its students. An appropriate wardrobe promotes an improved self-image. Neatness and modesty are two important tenets of our code. *When discrepancies between stated rules and areas of concern arise, these tenets are our guide for compliant vs. non-compliant attire.*

9.1 GENERAL APPEARANCE FOR ALL STUDENTS

- Personal hygiene is the responsibility of each student. Clothing needs to be clean, unstained, and in good repair (no tears, frays, or holes). Ripped jeans or jeans with holes are not in dress code and are never allowed.
- Clothing must be of reasonable fit, not tight or form fitting, and must cover all skin and undergarments from neck to defined length.
- Students must wear adequate footwear to school. No flip flops, slides, or slippers will be allowed. Backless sandals i.e. 'Birkenstocks' are acceptable footwear.
- Hair must be neatly groomed and of a natural color. Silver, gray, and brightened versions of normal hair color are not a natural color in the dress code.
- Visible tattoos must be school appropriate or must be covered at all times.
- Hats or head coverings are not permitted in the building (unless dictated by religion or approved for dress down days).
- Sunglasses are not to be worn during the school day.

9.2 BOYS

- Shirts must be collared (must be an identifiable collar) with long or short sleeves. Knit sweaters and sweatshirts do not need a collar. No T-shirts (short or long sleeves) should be worn except on dress down days. (Examples include sports team shirts, i.e. Royals/Chiefs spirit T's, LHS camp and club shirts.)
- Blue jeans, athletic pants and sweatpants are not allowed, except on approved dress down days. Shorts are allowed provided they are of acceptable length. Athletic shorts are never allowed. Pants should not sag below the hips.
- Spiked/gelled hair should not be longer than 1".
- Facial hair is allowed for juniors and seniors only. Any facial hair must be neatly groomed.
- Earrings are allowed (studs only).

9.3 GIRLS

- V-neck style shirts or pocketed shirts without screen prints will be allowed. Sleeveless tops are also allowed for girls, but must adequately cover the shoulder. No tank tops, spaghetti, strapless, etc. tops may be worn, unless covered with a cardigan or cover-up. No screen print T-shirts should be worn except on dress down days. Shirts must cover the midriff area and should not be revealing of any nature.
- Pants, capris, and skirts (including athletic/tennis skirts) may be worn provided they are not overly tight and of acceptable length. Fingertip length is a minimum guide for modest length. Leggings are acceptable on dress down days, but must be of thick/opaque material. Shorts, rompers, or jumpsuits that include shorts are not allowed.
- Piercings are allowed in the ears and nostril only.

Special Days: Every Monday is "Dress Up" Day, where students are to wear clothing that represents themselves, their families and their Lord. Boys need to wear a collared shirt. If girls choose to wear a skirt or dress, the length should be below their fingertips.

Every Friday is "Casual" Day, where students may wear jeans or sweatpants for \$1.00. Jeans should not be ripped or have holes. Athletic leggings (thick, non-see through) can be worn by girls. No athletic shorts are allowed by boys or girls.

9.4 DRESS CODE ENFORCEMENT

At the discretion of the school administration, students who arrive at school in violation may be provided with alternative in-code attire to wear throughout the day from our lost and found. Students might also be required to go home to change into appropriate attire before returning to school. Students are invited to ask in advance if a dress item is or is not in code to avoid any confusion. Repeat offenders will lose their jeans days privileges or be required to serve a service detention.

10. HEALTH

10.1 HEALTH RECORDS

The parent/guardian is responsible for annually completing and updating the student health record with current information. This record should inform the school of any health issues that may create special circumstances or require special handling on the part of the school.

10.2 ILLNESS / INJURY

Students who are ill – including experiencing a fever, should remain home from school. Contact the attendance office to alert them of the excused absence. Students may return to school when symptoms have passed.

Students who become ill during the school day must obtain a pass from the classroom teacher and report directly to the Attendance Office. If necessary, arrangements will be made with the parents/guardians for the student to go home. Students should make the arrangements through the Attendance secretary and not on their own.

When a student is injured, the school will administer appropriate first aid. The student's parent/guardian will be notified. If medical attention is required, arrangements will be made with parent's/guardian's consent whenever possible. Following the injury, an incident report must be completed and filed in the main office by the student and/or individual supervising the activity.

10.3 DISPENSING OF MEDICATION

Missouri State law requires that both a parent and PHYSICIAN authorize the dispensing of prescription medication on a school campus.

Prescription Medication

The Front Office must be notified when a student is required to take prescription medication during school hours. All prescription medication must be brought to the Front Office and a Medication Authorization form must be filled out and signed by a parent or guardian and the prescribing physician. Prescription medication must have the Pharmacy's original label on the medication. It is the student's responsibility to come to the Front Office to take the prescription medication. The Front Office must be informed of any contagious or infectious conditions with proper documentation from a licensed physician.

Non-Prescription Medication

The Lutheran High School of Kansas City is not responsible for a student's use of non-prescription medication. In compliance with the laws of the State of Missouri, the Front Office will NOT provide any student with Aspirin, Tylenol, Advil or any other over-the-counter medication. However, if a parent or guardian would like their child to take over-the-counter medication, the medication MUST be stored in the Front Office. The medication must be in the

original container (i.e. Tylenol must be in a Tylenol bottle). The medication MUST also be labeled with the First Name, Last Name and Date of Birth of the student. Students are not allowed to carry medication in their backpacks, purses, pockets and locker. The exception to this policy is if a student must carry an inhaler or other life-saving device(s), such as an EpiPen. A student MUST have a Physician's order to carry medication. The Physician's order MUST be on file in the Front Office.

10.4 ABUSE, NEGLECT, & EXPLOITATION OF CHILDREN

All employees of Lutheran High have specific federal and state law mandates to report suspected abuse, neglect, or exploitation of children to the proper authorities. As it is our Christian and civil duty to be aware and promote the general welfare of our students, students are encouraged to report any information regarding abuse to any staff member.

11. TECHNOLOGY

The Lutheran High School of Kansas City recognizes that technology is a part of our culture and the lives of our students. It also understands the benefits of technology devices and the value they can provide to students and educators. The policies surrounding technology use in our building are intended to promote acceptable, educationally focused use of technology. In all situations, these devices are to be used in a manner that enhances education and brings glory to God.

11.1 CELL PHONES

Cell phone usage is a privilege, not a right. We believe cell phones can be utilized for academic purposes, but often they become distractions to the learning process. Students are required to turn their cell phones into the holders in each classroom at the start of each class period. Students may not use their cell phones, smartwatches, AirPods, earbuds, or headphones, during class or chapel without specific permission from the teacher. Any student using a phone inappropriately, as assessed by the classroom teacher, may lose this privilege.

A confiscated phone will require a \$20 fine to retrieve the item, or a one-week phone suspension. A phone suspension means a student turns in his/her phone to the office at 7:45 a.m. and picks it up after school hours. A second offense will result in a \$50 fine and a two week suspension of phone use. Those placed on the "no cell phone" list may not have cell phones in their possession from 7:45 a.m. to the end of the school day.

11.2 PERSONAL DEVICES

Students may bring their own personal computer or electronic device to utilize during school as long as they do not violate the school acceptable use policy.

11.3 COMPUTER LABS

Students who access technological resources through the school are governed by the guidelines found throughout the student handbook. Students should have faculty supervision when in the computer lab. LHSKC students are expected to use technology for academic purposes only. Social networking sites are prohibited. Students are required to sign an acceptable use policy contract before receiving a password to the school network.

12. CAMPUS

12.1 BUILDING HOURS

The Lutheran High School building is open to students from the hours of 7:00 a.m. through 6:00 p.m. The LHSKC student code is to be utilized between 7:00 – 7:45 a.m. and 3:00 – 5:00 p.m.

12.2 CRISIS PLAN

The Lutheran High School of Kansas City has a comprehensive plan to deal with crisis situations. Included in this plan are the preventative measures taken to minimize issues on campus, the roles and responsibilities of school staff and students, and the procedures associated with various emergency situations.

It is understood that no guarantees are implied by the plan. Rather, LHSKC has taken every reasonable effort to ensure the safety of all individuals and property by establishing a plan which seeks to mitigate, prepare for, respond to, and recover from incidents.

12.3 VISITORS

Lutheran High School of Kansas City requests that ALL VISITORS (friends, family, alumni, and business people) report to the school office before visiting on campus during the school day. Visitors to the campus or to school events are subject to Lutheran High's rules and regulations.

12.4 DRIVING

A student must register his/her vehicle with the registrar, giving proof of insurance, registration, and a copy of the student's driver's license.

- A. Students must drive carefully and sensibly. Excessive speed on school grounds or on nearby streets will not be tolerated. Driving is a privilege, not a right.
- B. The parking areas and cars are off-limits to students during the school day unless specific permission is given.
- C. The student driver should have a signed parents' permission form before transporting student(s) from campus.
- D. Students riding with student drivers must also have a signed parents' permission form on file.
- E. Only friends and family providing transportation for students are allowed to wait in the school parking lot.

12.5 STUDENT LOCKERS

Students will be responsible for the locker assigned to them and must not move to another. Locker combinations are confidential information. Students should not give their combinations out to others. Lockers are to be kept closed and locked except when students enter their lockers for needed items. Tape is not to be used on lockers. All students are expected to take backpacks to class or put them in their lockers. Athletic bags will be stored in designated areas. Please be advised that the school retains ownership of the lockers and can conduct searches of the lockers and their contents to ensure the health and safety of all of our students.

12.6 VANDALISM

Vandalism is expensive and senseless. LHSKC is your school, take pride in ownership. Students will be held financially responsible for vandalism and/or for items assigned to them (books, lockers, desks, etc.).

12.7 ASBESTOS MANAGEMENT

In the past, asbestos was used extensively in building materials because of its insulating, sound absorbing, and fire retarding capabilities. Virtually any building constructed before the late 1970s contained some asbestos. Intact and undisturbed asbestos materials generally do not pose a health risk. Asbestos materials, however, can become hazardous when, due to damage or deterioration over time, they release fibers. If the fibers are inhaled, they can lead to health problems.

Lutheran High School and Calvary (LEAF Properties) developed a plan designed to minimize the disturbance of asbestos containing building materials and survey the condition of these materials every six months to assure that they remain safe.

The Lutheran High School has complied with all federal and state regulations controlling asbestos and will take whatever steps are necessary to ensure students and employees a healthy and safe environment in which to learn and work. A copy of the asbestos management plan may be viewed by contacting our designated asbestos program coordinator.

13. SCHOOL RELATED INFORMATION

13.1 LUNCH

Lutheran High School of Kansas City operates a closed campus. Students may bring a sack lunch from home or purchase a lunch. Students may not leave the campus for lunch or order food deliveries during school hours. Students should eat inside the cafeteria during lunch times. Seniors are allowed to eat in a designated outside area, weather permitting. Timely arrival to lunch is expected, students should wait to be dismissed unless excused by / working with a teacher.

13.2 FOOD & DRINK

Breakfast is not served at Lutheran High School. Fast food items, sodas, and coffee may be consumed at the Commons tables before school begins. Food and drinks (with the exception of bottled water) are not allowed in classrooms.

13.3 SCHOOL SUPPLIES

Students are expected to be prepared for classes with necessary pens, pencils, paper, folders, etc. Teachers will inform students of any additional supply needs the first week of school. All items brought to the school by the student should reflect a Christian image.

13.4 GRADUATION CAPS & GOWNS

All Seniors will be required to wear a graduation cap and gown during the Commencement exercises. After graduation, the cap and gown become the property of the individual senior.

13.5 LOST & FOUND

Any items found on school premises or any unclaimed articles left in the hallway will be placed in our designated lost and found area outside of the office. Any items that remain unclaimed will be donated to a local thrift store or returned to textbook inventory. Students will be required to replace any lost textbooks. Inquiries about misplaced items may be made at the school office.

13.6 LIBRARY-MEDIA CENTER

- A. Students who utilize the library are expected to work QUIETLY, and be observed by a faculty supervisor.
- B. No food or drink is allowed in computer labs at any time.
- C. Books which have been checked out should be returned to the library at the end of each semester.
- D. Report cards may be held if a student owes books.
- E. Books and other materials will not be checked out the last two weeks of school. Students may use any necessary materials in the library during school hours.

13.7 PASSES

Any student desiring to move about the building during a class period should have a hall pass from a teacher.

13.8 OFFICE TELEPHONE

Use of the school telephone requires permission from an instructor and/or the school office. Students should make phone calls from the office only.

13.9 PUBLIC AFFECTION

The showing of public affection (i.e. hand holding, kissing, hugging, caressing, etc.) is not appropriate for school and causes offense to others. Whether an action is appropriate or not is at the discretion of the staff. Students violating these expectations will be dealt with according to the school's discipline policies.

13.10 DANCE POLICY

At any school-sponsored dance, the following guidelines must be followed:

- A. Alumni wishing to attend dances do not need a guest form, but must purchase tickets in advance.
- B. One visitor of the opposite sex per student will be allowed upon approval by the Administration and should register with the school by the deadline.
- C. Students may not arrive at a dance more than one hour after it begins. Students arriving late are not guaranteed entrance to the dance, and may be subject to a breathalyzer prior to entry.
- D. Parent permission must be given for students who leave more than 1 hour before the end of the dance.
- E. Once a student leaves a dance, he or she will not be allowed back into the building.
- F. Once in the building, a student is not permitted to go to his or her car until a decision has been made to leave the dance, unless the Administrator on duty grants specific permission.
- G. If the dance is held on a school day, students need to attend classes during the day of the event in order to be admitted to evening dance activities.

13.11 COMMUNICATION

It is the expectation that parents will remain connected to what is going on at The Lutheran High School of Kansas City through appropriate channels:

- a. The primary method of communication with families is through email. It is important that email addresses are kept current and that email is checked regularly.
- b. Parents should read the Daily Bulletin that includes announcements and information from the school.

14. ATHLETIC/ACTIVITIES HANDBOOK

14.1 PROGRAM

Following is a listing of the Lutheran High School interscholastic activities. Also listed are non-interscholastic activities in which our students may participate, including drama, cheerleading, and dance.

*JV squads will be represented if numbers allow.

Boys		
FALL:	Soccer	Varsity, JV*
	Cross Country	Varsity, JV*
	Drama	
WINTER:	Basketball	Varsity, JV*
	Academic Team	Varsity, JV*
SPRING:	Baseball	Varsity, JV*
	Track	Varsity, JV*
	Tennis	Varsity, JV*
	Golf	Varsity, JV*
	Academic Team	Varsity, JV*
	Drama	
Girls		
FALL:	Volleyball	Varsity, JV*
	Cross Country	Varsity, JV*
	Tennis	Varsity, JV*
	Drama	
WINTER:	Basketball	Varsity, JV*
	Cheerleading	Varsity, JV*
	Dance	
	Academic Team	Varsity, JV*
SPRING:	Soccer	Varsity, JV*
	Track	Varsity, JV*
	Academic Team	Varsity, JV*
	Drama	

14.2 CONDUCT

1. All athletes are to conduct themselves in a manner reflecting the Christ-centered objectives of Lutheran High School and will adhere to ALL school rules. Athletes should recognize that representing the school is a privilege, and as such, athletes model the values of the school and are expected to uphold them.
2. Anyone found using tobacco (any form), alcoholic beverages, illegal drugs, and/or anabolic steroids will be barred from participation in Lutheran's athletic program for a minimum of one game. Please see each coach's specific rules regarding participation.
3. The coach and/or athletic director and principal will deal with

inappropriate/unsportsmanlike behavior or language at practice or in competition. Such conduct could result in suspension or expulsion from the team and/or school.

4. Coaching decisions are not based on personal feelings toward any athlete but on what is best for the team. Coaches are not required to play every member of a team unless they deem it appropriate. Team competition is not synonymous with physical education and although coaches do try to get everyone in the game, winning and post-season competition are a major goal in athletic competition. If a parent or athlete has a problem with a coach, he or she is to talk to that coach. The athletic director and principal will not get involved until the proper channels have been followed.

14.3 REQUIREMENTS PRIOR TO PRACTICE AND COMPETITION

An athlete must be registered at Lutheran High.

1. An athlete wishing to participate in school-sponsored activities and sports should arrive at school by the end of lunch time on the day the event is scheduled.
2. An athlete must have his/her name and other required information on the MSHSAA eligibility roster.
3. An athlete MUST have a MSHSAA physical on file in the main office. Physical, medical history, and an agreement to participate must all be completed and on file prior to the athlete physically practicing or competing.
4. By participating in a sport, the athlete is agreeing to follow the rules and requirements outlined in this handbook.
5. Any student who wishes to participate in an co-curricular activity must maintain a 1.75 G.P.A. with no Fs at all grade checks. The student must be academically eligible to begin any co-curricular activity. Grades from fourth quarter will be used to determine eligibility for the fall season.
6. If a student wishes to participate in multiple activities during a single season, he/she must sign up for those activities at least 3 weeks prior to the first practice. In addition, students must maintain a 3.0 GPA to participate in 2 or more activities. The decision as to which activity will be cut if a student falls below a 3.0 will be made by the coaches.
7. Students who fall below either of these two standards a second time during a season will be removed from the affected co-curricular activity for the duration of the season.

14.4 EQUIPMENT AND UNIFORMS

1. Lutheran High School's athletic equipment is to be worn or used for the practice sessions and athletic contests only. Uniforms are to be worn to classes only when asked to do so for a special occasion by the coach.
2. An athlete is financially responsible for any and all athletic equipment issued to him/her (uniforms, sweats, etc.).
3. An athlete should wear only the equipment issued to him/her and should not permit its use by another person. Equipment is school property and will be taken from an unauthorized wearer.
4. All equipment is to be turned in promptly.
 - a. Athletes who are no longer members of the team are to turn in their equipment within one week of leaving the team.
 - b. All athletes who complete the entire season in a sport are to turn in their uniforms before the next season begins. Students will not be allowed to practice until uniforms are returned. Athletes not participating in the next season's sport will be fined \$10.00 per week for every week the uniform is not turned in following the deadline.

14.5 ATTENDANCE

1. Class attendance and attendance for practice should be excellent. Unexcused absences or tardies could result in ineligibility and loss of position on the team.
2. It is the responsibility of the athlete to personally inform the coach in advance of any anticipated absence or tardiness from practice and/or contests. Detentions are not an excused absence.
3. An athlete must turn in work due in all classes he/she will be missing the day that work is due and prior to leaving campus. Homework must also be picked up prior to leaving campus, at the teacher's convenience.
4. Athletic participation at Lutheran High is a privilege and should be treated as such.
5. If an athlete is participating in multiple activities, it is likely that conflicts in scheduling will occur. All conflicts for games, activities, and practices will be worked out by the Athletic Director and the coaches and/or sponsors involved, not by the students. The schedule that will be followed by the participant will be arranged at least one week in advance of any potential conflict.

14.6 MEDICAL CARE

1. Athletic injuries should be immediately reported to the coach so that he or she might recommend the first aid that should be administered for the injury.
2. Injuries requiring immediate attention will be handled by the coach. Parents will be notified as soon as possible.
3. Athletes who are physically unable to practice for five consecutive days due to illness or injury, must present to their athletic director a statement from a physician that they are again physically fit to participate in inter school athletics.

14.7 TRANSPORTATION

1. Athletes will travel to and from "out-of-town" athletic events with the team unless otherwise arranged by the coach prior to the event.
2. Athletes are expected to get to home contests on their own.
3. Athletes and parents will be given a practice schedule that will inform them of practice times. Coaches will follow the schedule and parents are expected to pick up their students promptly.

14.8 LETTER AND CERTIFICATE AWARDS

1. Certificates are given to non-lettering participants of a team at season's end.
2. All athletes desiring to letter must meet the following basic requirements:
 - a. Attend practices, squad meetings and contests regularly and promptly.
 - b. Demonstrate to coaches, teammates, the school and the community his/her loyalty, cooperation, sportsmanship, and Christian citizenship.
 - c. Letters are awarded to all varsity athletes who meet the specified standards.
 - d. Managers and statisticians will receive a letter if they perform the duties in a particular sport successfully as required by the coach.
3. LHS will provide varsity letters in the following succession:
 - a. 1st time lettering the athlete will receive a letter and a pin.
 - b. 2nd through 4th time lettering in the same sport, the athlete receives a bar.

14.9 LETTER REQUIREMENTS

Lutheran High School will award a letter to each squad member who meets the following

criteria, or at the discretion of the coach:

SOCCER:

A player must participate in half (1/2) of the varsity soccer periods of play.

CROSS COUNTRY:

The athlete must participate in three fourths (3/4) of the available varsity meets OR participate in the State Finals.

BASKETBALL:

The athlete must participate in one third (1/3) of the quarters in the season.

GOLF:

The athlete must participate in $\frac{3}{4}$ of the available varsity matches.

BASEBALL:

The athletes must have at least 25 bats in a season and pitchers must pitch in a minimum of 15 innings.

TRACK:

The athlete must participate in three fourths (3/4) of the available varsity meets OR participate in the State Track Meet.

VOLLEYBALL:

The athlete must participate in half (1/2) of the varsity games.

CHEERLEADING:

The Cheerleader must perform at all specified varsity games with no unexcused absences.

DANCE

The Dance Team member must cheer at all specified varsity games with no unexcused absences.

DRAMA

The student must participate in both the fall and spring productions.

ACADEMIC TEAM

The student must compete in at least three fourths (3/4) of the varsity matches.

Exceptional cases on all lettering concerns will be left to the discretion of the coaches and athletics director.

14.10 LETTER JACKETS

1. A Knight letter jacket may be purchased and worn only AFTER an athlete has earned a varsity letter.
2. Varsity letters and other patches, pins, awards, etc. earned while participating in LHS athletics may **ONLY** be worn on *an official letter jacket*.

14.11 AWARDS NIGHT

Athletes should dress appropriately for awards nights and/or banquets. Proper attire is expected at all events honoring the athlete's accomplishments and attendance is also expected.